Notification of SBSS System Changes

Presented By

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HQ SSG/ILSPR

1 MAY 03
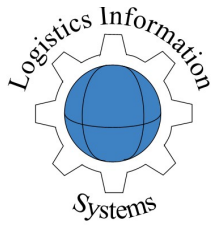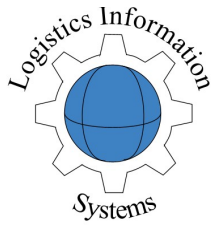
Notification of SBSS System Changes

- **All new SBSS system changes are entered in the Dynamic Object Oriented Requirements System (DOORS)**

  – **A "Contractor ICP" attribute will be assigned in DOORS to notify the initiator of a possible impact to an external system.**

  – **This will result in a requirements analysis to determine if a Contractor ICP system will be impacted by the SBSS system change**

- **The SSG RSSP User's Group POC will be contacted to aid in the determination of an impact and/or to notify the RSSP User's Group of the system change**

- **An e-mail will be sent to the RSSP User's Group POCs**
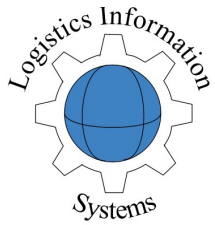
Notification of SBSS System Changes

- – **The e-mail will contain the following:**
  - **The system change requirements (Choose 1 below)**
    - – **A summary of the SBSS change**
    - – **The original change information as reflected in DOORS**
    - – **A standardized SBSS System Change Form (includes the system change requirements and all of the following information)**
  - **Reason for the system change**
  - **Projected implementation date or priority**
 - **Questions from SSG to the RSSP User's Group, if applicable**

Notification of SBSS System Changes

- POC for the system change @ SSG
- RSSP User's Group POC @ SSG
- Other information?
- Coordination Process
  - RSSP User's Group – 2 Weeks (?)
    - Responses to SSG should include:
      - Any questions to SSG concerning the change
      - Any impact(s) to your system/process if the SBSS change is implemented and you are unable to implement a change in your system
      - Possible implementation date
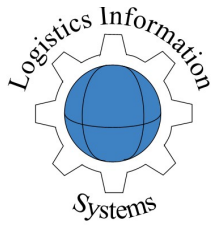
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- – RSSP User's Group POC @ Contractor ICP
- – Other Information?
- – Question: Who will be the final approval authority to determine if system changes to a Contractor ICP system are required (e.g. critical, small impact, not necessary)?
  - Air Staff
  - RSSP User's Group Chairperson(s)
  - Each Program Office
  - Other suggestions?
- – All coordinated SBSS system change responses from the Contractor ICPs should be forwarded to the final approval authority (Air Staff, RSSP User's Group Chairperson, Each Program Office, Other?)
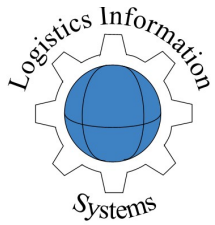
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- Air Staff, RSSP User's Group Chairperson, Each Program Office, Other – 2 Weeks (?)

  – Determines if/when changes to the Contractor ICP system(s) occur

  – Forwards final coordination information to SSG and Contractor ICPs

- The "Contractor ICP" attribute in DOORS will continue to be used whenever a revision to the original requirements occur